Typical Slides Organization

Title
Title of the Talk
Name
Affiliation
e tc.

Splash
Fancy Picture
or
Fancy Quote

Summary
• important problem
• our solution is good
• techniques/methodology

Overview
1. the problem
2. related work
3. notations
4. our solution
5. experiments
6. conclusion

Problem

State-of-the-Art

Preliminaries

Solution

Tables

Conclusion
• summary
• outlook

Presentation Primer Debugging – June 5, 2007 Armin Biere – JKU Linz
Important Points for Preparing Slides

• what do you want the audience to understand?

• make your slides easy to digest
  – abstract, summarize, leave out details, use figures
  – think of slides as orthogonal mean to convey your message

• mastery of technology is important but less important than the message
  – use a lean feature set of your presentation program
  – think about reducing content of the slides

• important rule of thumb: at most one slide every second minute
• try to speak free (and loud!)
  – this skill needs to be practiced
  – but helps you to produce good talks fast
  – so why not try it out in this seminar?

• make (eye) contact with your audience
  – check whether you loose them
  – in case you do
    * do not hesitate to skip complicated details
    * or recapitulate parts of the talk

• be friendly (and prepared) in case of questions